

RISK ASSESSMENT – REHEARSALS

SIGNIFICANT HAZARDS	PEOPLE AT RISK	RISK FACTOR (H, M, L)	CONTROL MEASURES	IS RISK ADEQUATELY CONTROLLED
Fire Evacuation procedures	Band members	L	All band personnel to familiarize themselves with evacuation procedures at rehearsal venue Fire exits to be kept clear of instruments, instrument cases and other band equipment, eg. stand bags.	Y
First aid provision	Band members	M	Band has a list of qualified first aiders. These first aiders will locate first aid kits at the venue	Y
Vehicles	Band members	M – key personnel L – other band members	Only band manager, percussionist and any other band members with heavy equipment to bring cars close to venue entrance doors. All other band members to use car parks provided or public car parks.	Y
Manual Handling	Band members	L	Band members are responsible for bringing their own instruments, music and stands	Y
Poor lighting	Some band members	L	Musical Director to ensure that the band sets up so that all musicians have access to good lighting	Y
Safety of instruments	All band members	M	Band members to ensure their own insurance is up to date Band has BBIS insurance	Y

RISK ASSESSMENT – INDOOR CONCERT

SIGNIFICANT HAZARDS	PEOPLE AT RISK	RISK FACTOR (H, M, L)	CONTROL MEASURES	IS RISK ADEQUATELY CONTROLLED?
Tripping hazard, eg. cables when performing on stage	Band members moving around the stage	M	Stage crew to apply all safety rules, band members warned to be aware of cables	Y
Fire Evacuation procedures	Band members General public attending concerts organized by the band	M	Key band personnel to familiarize themselves with evacuation procedures at any venues and to ensure band is informed. Fire exits to be kept clear of instruments, instrument cases and other band equipment, eg. stand bags. Musical Director or compere informs audience of fire evacuation procedures at the beginning of all concerts	Y
First aid provision	Band members General public	M	Band has a list of qualified first aiders. These first aiders will locate first aid kits at the venue and any venue first aiders who will be present. Band will carry a small emergency first aid kit when attending venues where there is no first aid kit on site.	Y
Vehicles	General public	M – key personnel L – other band members	Only band manager, percussionist and any other band members with heavy equipment to bring cars close to stage doors or into vicinity of bandstands. All other band members to use car parks provided or public car parks.	Y
Manual Handling	Key personnel handling equipment	L	Musicians are responsible for carrying own music and stand to and from concerts Spare music is kept to a minimum – light enough to be carried in a bag Spare stands (for depts) are moved in a wheeled stand bag	Y
Poor lighting	Some band members	L	Where possible, venue to ensure adequate lighting. Musicians advised to purchase battery operated stand lights in the event that they find themselves playing in poorly lit areas.	Y
Safety of instruments	All band members	M	Band members to ensure their own insurance is up to date Band has BBIS insurance	Y

			One person stays with instruments at all times at venues.	
Public risk	General public	L	Band has public liability insurance	Y

RISK ASSESSMENT – OUTDOOR CONCERT, eg. BANDSTAND

SIGNIFICANT HAZARDS	PEOPLE AT RISK	RISK FACTOR (H, M, L)	CONTROL MEASURES	IS RISK ADEQUATELY CONTROLLED
Tripping hazard, eg. cables when performing on stage	Band members moving around the stage/bandstand	M	Stage crew to apply all safety rules, band members warned to be aware of cables	Y
Fire Evacuation procedures	Band members General public attending concerts organized by the band	M	Key band personnel to familiarize themselves with evacuation procedures at any venues and to ensure band is informed.	Y
First aid provision	Band members General public	M	Band has a list of qualified first aiders. These first aiders will locate first aid kits at the venue and any venue first aiders who will be present. Band will carry a small emergency first aid kit when attending venues where there is no first aid kit on site.	Y
Vehicles	General public	M – key personnel L – other band members	Only band manager, percussionist and any other band members with heavy equipment to bring cars close to stage doors or into vicinity of bandstands. All other band members to use car parks provided or public car parks. Where band members use identified car parks, these should be stewarded by the venue, eg. bandstand, and car park well lit	Y
Manual Handling	Key personnel handling stands and music	L	Musicians are responsible for carrying own music and concert stand (provided by SWO) to and from concerts. Spare music is kept to a minimum, light enough to be carried in a shopping bag Spare stands (for depts) are moved in a wheeled bag	Y
Safety of instruments	All band members	M	Band members to ensure their own insurance is up to date Band has BBIS insurance One person stays with instruments at all times at venues.	Y
Public risk	General public	L	Band has public liability insurance	Y